



# Huntingdonshire Music School

Manager: Rebecca Norman  
 Email: [enquiries@huntsmusicsschool.org.uk](mailto:enquiries@huntsmusicsschool.org.uk)  
 Telephone: 01480 584867  
[www.huntsmusicsschool.org.uk](http://www.huntsmusicsschool.org.uk)

## Enrolment Form 2020-2021

Personal Details		
Full Name of Student		
Date of Birth		
Address (including Postcode)*		
E-mail (please print)*		
Telephone*	Home:	Mobile:
School Attended (if under 18)		
Relevant Medical/ Learning Needs		
Name of Parent/ Guardian*		

\*Details of parent/ guardian in the case of students under 16

Tuition Required			
	Instrument	Lesson Length Minutes	Current Ability/Grade
Lesson 1		15/30	
Lesson 2		15/30	
Bands/Courses			
Beginner Strings	<input type="checkbox"/>	Recorder Consort - Group	<input type="checkbox"/>
Strung together	<input type="checkbox"/>	Musicianship and Music Theory	<input type="checkbox"/>
Community Choir	<input type="checkbox"/>	Big Band (Tuesdays)	<input type="checkbox"/>
Community Jazz Ensemble	<input type="checkbox"/>	Junior Workshop	<input type="checkbox"/>
Ukulele Group	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

### Photography and Video Recording

From time to time, photographs and video recordings of activities and concerts may be taken for marketing purposes both online and in paper form. If you **do** consent to this please tick here.

### Data Protection

The information provided on this form will be used to assist with the organisation and provision of tuition, bands and courses as indicated above, and in order to keep the membership (staff and students) informed about Huntingdonshire Music School. This information will not be shared with any third party organisation.

Please sign below to indicate your consent for use of data, agreement to the Student Terms and Conditions, and to confirm that the information provided is accurate:

Signature:	Date:
Print Name: (parent/guardian if under 16)	

### How did you hear about us?

Word of mouth	Flyer	Event	Web search	Music teachers.co.uk	School	Social media	Library	Primary Times
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# Student Terms and Conditions

## Enrolment

- All new students (or parent/ guardian) must submit a fully completed enrolment form at the time of enrolment.

## Notice to stop lessons

- Notice of half a term is required if lessons are to be discontinued by the student.

## Payment of fees

- Fees must be paid in advance of each half term. Fees may be paid half-termly, termly or annually (see Student Handbook for details)
- Payment should be made by BACS if possible.
- If payment is not received, no service will be provided.

## Attending lessons

- Please ensure you arrive for your lesson in plenty of time for your time-slot.
- It is expected that students will support their own development by practicing in their own time.

## Missed lessons

- If the tutor is unable to take a lesson, the music school will endeavour to provide a suitable substitute, or will offer an alternative date or time.
- If the student is unable to attend a lesson at the pre-booked date and time no refund will be provided.

## Instruments

- Unless otherwise explicitly agreed, students must provide their own instrument.

## Exam entries

- All exam entries must be made on a Huntingdonshire Music School entry form prior to the date specified by the music school and as published on the website [www.huntsmusicschool.org.uk](http://www.huntsmusicschool.org.uk). No late entries can be accepted.
- All exam and accompaniment fees must be paid at the time of booking.
- We are bound by the regulations of the relevant exam board (usually ABRSM), please refer to the relevant board's website for terms and conditions of entry before booking exams through the music school.
- We are unable to choose dates and times of exams, although some amendments may be possible at the discretion of the exam board.

## Performances

- Students may be involved in performances such as end of term concerts. Attendance is voluntary, but we would encourage as many students and their families to support these important dates in the music school calendar as possible.

## Membership

- Students aged 16 years or over enrolling for tuition or membership of an ensemble will automatically become a member of the charity (or their parent or guardian if under 16) and will be entitled to attend and vote at general meetings and stand for election as a trustee. Failure to re-enrol for tuition or membership of an ensemble shall be assumed by the trustees to constitute resignation as a member.

## Service

- We welcome feedback on tutors and the quality of service you receive. Please contact the music school manager on [enquiries@huntsmusicschool.org.uk](mailto:enquiries@huntsmusicschool.org.uk) in the first instance.