



Huntingdonshire Music School

Manager: Rebecca Norman
Email: enquiries@huntsmusicschool.org.uk
Telephone: 01480 584867
www.huntsmusicschool.org.uk

Huntingdonshire Music School - Bursary Scheme 2017-2018

Introduction

Music education is a costly business. Also making music as a hobby is similarly expensive. Tuition at the Music School is run at cost and is reasonably priced to be competitive. However, we acknowledge that it could be beyond the reach of many prospective students.

The Music School is a charity run by its members. The constitution provides that it will

- (1) advance the musical education of children, young persons and adults by organising and supporting a music school in Huntingdonshire; and
- (2) promote, improve, develop and maintain public education in and appreciation of the art and science of all types of music by arranging public concerts and other charitable means.

In so doing, the Music School will seek opportunities for bursary provision for prospective and existing students. Any and all bursary funds will be solely administered by the Music School trustees in accordance with the following code of practice.

Code of practice for Bursary Management

- 1) Bursaries will be managed by the Chairman and Treasurer of the trustees and Manager of the Music School to maintain confidentiality.
- 2) The Music School trustees and Manager will actively seek out bursary funding opportunities.
- 3) Any conditions which may be imposed by the donor(s) will be recorded and strictly adhered to.
- 4) No student may receive more than a single bursary via the Music School in a single year and each student must disclose any other bursaries which he/she is receiving.
- 5) Bursaries are not paid until the student can demonstrate more than one term's commitment to learning and practising. This normally means that bursaries will be paid in the third term of each year of learning.
- 6) Bursaries are paid for a single year only but students can re-apply in subsequent years.
- 7) All bursaries are conditional on maintaining good attendance at Music School lessons and in maintaining adequate practice either in singing or instrument playing as appropriate.
- 8) All bursaries are paid to the Music School and will be credited to the individual student's fee account, not direct to the student.

- 9) Bursaries are awarded to students who are taking instrumental or voice lessons at the Music School. This means that bursaries are not awarded to those who are only participating in ensembles and/or theory classes.
- 10) The trustees will advertise to students what bursaries are available and what qualifications are required.
- 11) Students, or their parents or guardians should apply for bursaries on the application form at Appendix 1.
- 12) Tutors will be required to countersign the form to confirm attendance and progress.
- 13) The Chairman, Treasurer and Manager shall provide an annual report to the trustees as to how much has been received in bursaries and how much spent. This report shall not include any details of which students have received bursaries.
- 14) Current Bursaries, note that this sub-section will be updated regularly:

Huntingdon Freeman. This charity provides a subsidy for students who are under the age of 16 and live within the Huntingdon Town Council's boundaries. This includes Huntingdon, Oxmoor, Hartford, Sapley, Stukeley Meadows and Hinchingsbrooke Park. No detailed reason is required on the application.

Confidential When Completed

Huntingdonshire Music School
Request for support to find financial assistance
Please complete and put in a sealed envelope addressed to the Manager,
Huntingdon Music School

Student Name
Student Date of Birth
Student Address
.....
.....
.....
Town
Postcode

Instrument/Voice
Instrument/Voice tutor
Ensembles attended
Theory/Aural classes

Please outline your reasons for applying for support to find financial assistance

.....
.....
.....
.....
.....

Signature of Tutor (to confirm attendance and commitment)
.....

Signature of student (or parent/guardian)
.....

Notes (for use by the Music School)

.....
.....
.....
.....

Outcome of application
.....

Signature of Chairman, Treasurer or Manager
Name
Signature

Confidential When Completed