



Student Terms and Conditions

Enrolment

- All new students (or parent/ guardian) must submit a fully completed enrolment form at the time of enrolment.

Notice to stop lessons

- Notice of half a term is required if lessons are to be discontinued by the student.

Payment of fees

- Fees must be paid in advance of each half term. Fees may be paid half-termly, termly or annually (see Student Handbook for details)
- Payment should be made by BACS if possible.
- If payment is not received, no service will be provided.

Attending lessons

- Please ensure you arrive for your lesson in plenty of time for your time-slot.
- It is expected that students will support their own development by practicing in their own time.

Missed lessons

- If the tutor is unable to take a lesson, the music school will endeavour to provide a suitable substitute, or will offer an alternative date or time.
- If the student is unable to attend a lesson at the pre-booked date and time no refund will be provided.

Instruments

- Unless otherwise explicitly agreed, students must provide their own instrument.

Exam entries

- All exam entries must be made on a Huntingdonshire Music School entry form prior to the date specified by the music school and as published on the website www.huntsmusicsschool.org.uk. No late entries can be accepted.
- All exam and accompaniment fees must be paid at the time of booking.
- We are bound by the regulations of the relevant exam board (usually ABRSM), please refer to the relevant board's website for terms and conditions of entry before booking exams through the music school.
- We are unable to choose dates and times of exams, although some amendments may be possible at the discretion of the exam board.

Performances

- Students may be involved in performances such as end of term concerts. Attendance is voluntary, but we would encourage as many students and their families to support these important dates in the music school calendar as possible.

Membership

- Students aged 16 years or over enrolling for tuition or membership of an ensemble will automatically become a member of the charity (or their parent or guardian if under 16) and will be entitled to attend and vote at general meetings and stand for election as a trustee. Failure to re-enrol for tuition or membership of an ensemble shall be assumed by the trustees to constitute resignation as a member.

Service

- We welcome feedback on tutors and the quality of service you receive. Please contact the music school manager on enquiries@huntsmusicsschool.org.uk in the first instance.